UNIVERSITY OF NORTH TEXAS
Department of Mechanical Engineering (ME)
SPECIAL TOPICS COURSE REQUEST

Special Topics Courses: CNET/ MEEN/MEET: 2900, 4900 and MEEN/EGMT/MSET 5900

STUDENT NAME / ID: _____ **DATE:** _____

UNT Email Address: _____ **Telephone #:** _____

Undergraduate: CNET ☐   MEEN ☐   MEET ☐   **Graduating Senior? YES** ☐ **NO** ☐

Graduate (EGMT): Construction Management ☐   Energy Management ☐   General Engineering Management ☐

Graduate (MSET): Construction Management ☐   Mechanical Systems ☐   Engineering Management ☐

Graduate (MEEN): Energy ☐   Mechanical Systems ☐   Modeling & Simulation ☐   Materials & Mfg ☐   Thermal-Fluid Systems ☐

Degree Plan on File? YES ☐ **NO** ☐

COURSE NUMBER: _____   **INSTRUCTOR:** _____   **CREDIT HOURS:** _____

COURSE TITLE _____

Have you taken a Special Topics course before? YES ☐ Provide the following information

COURSE NUMBER / CREDITS: _____   **INSTRUCTOR:** _____   **SEMESTER:** _____

Requirements:

1. **Submit at least two weeks prior to the start of the semester when the course is offered.**

2. **Course Syllabus**
   a. A 1-2 page Course Syllabus should be created by the Instructor complete with course description, expectations and performance assessment.

3. **Justification**
   a. Justification statements that explain the need for this course as opposed to a regularly offered course.

Required Signatures/Date

Student / Date	Instructor (If different from Major Professor)/Date
Major Professor (MS/PhD Only) / Date	Department Chair / Date
COMMENTS IF REJECTED	