

PROTOCOL FOR THE SELECTION OF THE FACULTY SERVICE AWARD

College of Engineering, University of North Texas

Committee of Faculty Council

Revised on February 18, 2022

Due Date: March 3 (annually)

The Faculty Service Award is for a faculty member with outstanding service to the Department and/or College during the past 3 calendar years. Outstanding service should be considered not only by the number of committees a faculty member serves on but in playing a leadership role in more than one committee or having significant accomplishments which are not regular tasks (e.g., curriculum or degree development, develop a new Department/College initiative, etc.). Each department nominates one candidate from the department to the Dean's office. The College Faculty Awards Committee evaluates each nominated candidate to select the best one to recommend to the Dean. Based on the recommendation from the committee, the Dean will make the final decision. The nomination package should include the CV of the candidate and a narrative about their service accomplishments, including evidence of their impact.

In addition, a brief impact statement from the nominee for this award is required.

A faculty member can receive the Faculty Service Award only once in a 5-year period.