

# Course Equivalency Request Form

*Please use a separate form for each course equivalency request.*

A Ph. D. student who enters the program with an M.S. degree in Computer Science or Computer Engineering is required to complete 42 hours (30 hours of coursework and 12 hours of dissertation). However, a Ph. D. student who enters the program without an M.S. degree in Computer Science or Computer Engineering is required to complete 30 additional hours of CSE coursework.

For students required to complete 30 additional hours of CSE coursework may submit previous CSE graduate-level coursework for review. If a course is approved as being equivalent to a UNT CSE course, those course hours may count toward the 30 additional hours.

**Course equivalency may be accepted at the discretion of the appropriate UNT CSE Course Coordinator as well as the CSE Graduate Committee if all of the following conditions are satisfied:**

1. The material was covered by a prior university course taken by the student.
2. This prior course was taken for credit and the student made equivalent to an A or B.
3. An official course description is included with the Course Equivalency Request Form. An official description can be a course description from the official course catalog (include a copy of the cover of the catalog or a link to the catalog), or a letter from the other university on official university letterhead with a course description. Student-written descriptions will not be accepted.
4. A printout of the student's transcript is included which shows the course was taken and the grade that was awarded for the course.

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## Student Information

CSCI

CMPE

Masters

PhD

Name: \_\_\_\_\_  
(Last Name, First Name)

ID #: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

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## Course Information

Course equivalency request for which UNT course number: CSCE \_\_\_\_\_

Taken previously at what university: \_\_\_\_\_

Name and course number of the class: \_\_\_\_\_

Semester and year it was taken: \_\_\_\_\_ Final Grade: \_\_\_\_\_

Is the official course description attached?  Yes  No      Is a copy of the transcript attached?  Yes  No

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*Please read the following statement carefully, and then sign and date in the space provided.*

The information I have supplied is accurate, and I understand that misrepresenting prior work on this form is grounds for immediate expulsion from the UNT Computer Science and Engineering program.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### To be complete by the CSE Office

Approved by Course Coordinator?  Yes  No

Approved by the Graduate Advisor:  Yes  No

Notes: \_\_\_\_\_

Signature: \_\_\_\_\_

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