



# CSCE 5900/5934 Credit Hour Exemption Form

Computer Science and Engineering Department

| University of North Texas | 3940 North Elm Street F201 | Denton, Texas | 76207-7102 | 940.565.2767

## SECTION A: STUDENT INFORMATION

Name:

Student ID #:

UNT Email Address:

Date:

## SECTION B: INSTRUCTIONS

Students who wish to take more than one credit hour of research (e.g., CSCE 5900/5934) must follow the guidelines below.

1. Meet All Eligibility Requirements.
2. Have Documented Faculty Advisor Approval.
3. Have a Justification Statement.

## SECTION C: Eligibility Requirements

Please provide a detailed justification in the 'Justification' section (Section E). Supporting documentation from your faculty advisor may be attached.

- I have an active research project with a faculty advisor.
- I have demonstrate that additional research hours are necessary for meaningful progress.
- I have obtained faculty advisor approval for CSCE:
- Other: \_\_\_\_\_
- Faculty Advisor Signature: \_\_\_\_\_ Email: \_\_\_\_\_

## SECTION D: CERTIFICATION

I certify that all the information contained on this form and any attachments is complete and correct.

I understand that requests for more than one credit hour will not automatically be granted.

I understand Faculty have sole discretion to accept or decline supervising a directed study or special problems course based on workload, topic fit, and feasibility.

I understand requesting 2–3 credits should demonstrate a proportional workload and a clear plan for meeting research milestones.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION E: JUSTIFICATION**

Name:

Student ID #:

Please provide a brief justification (3–5 sentences) explaining:

1. The research objectives for the semester.
2. Why more than one credit hour is needed if you are requesting more than one credit hour.
3. Expected deliverables (e.g., draft paper, thesis milestones, experiments).

\_\_\_\_\_  
Graduate Studies Chair Signature \_\_\_\_\_ Date \_\_\_\_\_

**Submit this form to: [csegrad@unt.edu](mailto:csegrad@unt.edu) . Please be aware that we must receive confirmation from your faculty advisor supporting your request to enroll in more than one credit hour. You will be notified of the decision on your request via your UNT email address.**