Annual Merit Evaluation Report
College of Engineering
University of North Texas

Name ____________________________ Date of appointment at UNT (month/year) _____________

Department ____________________________________________________________

Mentor (if applicable) __________________________

Area I. INSTRUCTIONAL ACTIVITIES
A. Instructional assignments and other teaching responsibilities.
B. Syllabi for courses taught
C. Student evaluation for courses taught (please include student comments).
D. New courses designed and/or major revisions of existing courses.
E. Student advising related to the instructional process (include sponsorship of professional and pre-professional organizations).
F. Graduate student advising (For students who have graduated provide thesis or dissertation title. For on-going students provide expected year of graduation).
G. Honors and awards for teaching.
H. Other instructional related activities.

Area II. SCHOLARLY AND CREATIVE ACTIVITIES
A. Publications (include full biographic citations) (indicate published, under review, or rejected). Please indicate with a star * student co-authors, and in italics faculty co-authors from any UNT campus.
B. Conference presentations.
C. Patents applied for and received.
D. Honors and awards for scholarly and creative activity.
E. Research grants (or contracts, etc.) applied for and awarded, (indicate awarded, under review, or rejected). Please, clearly indicate agency, title, amount, duration, proposal team, individual role (PI, co-PI, co-I, subcontractor, etc.), and recognition percentage.
F. Research expenditures in past FY and list of students and staff supported by these expenditures.
G. Other scholarly/creative and research activity.

Area III. ADMINISTRATION AND SERVICE
A. To the University (committee, senate, special assignments, etc.).
B. To the College or School (committees, administrative tasks, etc.).
C. To the Department
D. Professional activity of the discipline, including editing/reviewing for a journal, chairing sessions at scholarly meetings, holding committee positions/offices in professional organizations.
E. To the Community Outside the University (city, county, state, etc.).
F. Student advising not related to teaching (social fraternities, sororities, clubs, etc.).
G. Uncompensated professionally related public service activities (serving as a consultant, workshop/seminar leader, etc.).
H. Honors and awards for service.
I. Other service related activities.