

Annual Merit Evaluation Report
College of Engineering
University of North Texas

Name _____ Date of appointment at
UNT (month/year) _____

Department _____

Mentor (if applicable) _____

Area I. INSTRUCTIONAL ACTIVITIES

- A. Instructional assignments and other teaching responsibilities.
- B. Syllabi for courses taught
- C. Student evaluation for courses taught (please include student comments).
- D. New courses designed and/or major revisions of existing courses.
- E. Student advising related to the instructional process (include sponsorship of professional and pre-professional organizations).
- F. Graduate student advising (For students who have graduated provide thesis or dissertation title. For on-going students provide expected year of graduation).
- G. Honors and awards for teaching.
- H. Other instructional related activities.

Area II. SCHOLARLY AND CREATIVE ACTIVITIES

- A. Publications (include full biographic citations) (indicate *published*, *under review*, or *rejected*). Please indicate with a star * student co-authors, and in *italics* faculty co-authors from any UNT campus.
- B. Conference presentations.
- C. Patents applied for and received.
- D. Honors and awards for scholarly and creative activity.
- E. Research grants (or contracts, etc.) applied for and awarded, (indicate *awarded*, *under review*, or *rejected*). Please, clearly indicate agency, title, amount, duration, proposal team, individual role (PI, co-PI, co-I, subcontractor, etc.), and recognition percentage.
- F. Research expenditures in past FY and list of students and staff supported by these expenditures.
- G. Other scholarly/creative and research activity.

Area III. ADMINISTRATION AND SERVICE

- A. To the University (committee, senate, special assignments, etc.).
- B. To the College or School (committees, administrative tasks, etc.).
- C. To the Department
- D. Professional activity of the discipline, including editing/reviewing for a journal, chairing sessions at scholarly meetings, holding committee positions/offices in professional organizations.
- E. To the Community Outside the University (city, county, state, etc.).
- F. Student advising not related to teaching (social fraternities, sororities, clubs, etc.).
- G. Uncompensated professionally related public service activities (serving as a consultant, workshop/seminar leader, etc.).
- H. Honors and awards for service.
- I. Other service related activities.