Proposal Development Process: Pre Award

**College**
- Assist PI in developing: Budget, Justification, Cost-Share/Matching Form
- Pivot grant database
- Funding Resources
- Monthly Funding Newsletter

**PI**

**Principle Investigator**
- Develop Project Idea
- Find funding sources
- PI Training
- Develop Proposal
- Identify Requirements
- Route in CAYUSE SP for approval
- Obtain cost share approval form from Dept./College if required

**COLLEGE**

**Office of Grants and Contracts Administration**
- Assist PI by reviewing for formatting & ensure application guidelines are met
- Coordinate with subcontractors
- Submit proposal on behalf of PI

Post Award Director: Leyla Yadgyyeva (Ext. 2956)
Pre-Award Analyst: Naomi Wood (Ext. 2916)