

Engineering Course Buy-Out Policy

A faculty member in Engineering who wishes to lower his or her teaching load by buying out from a course, must:

- (1) receive permission from the Chair (i.e. course buy-outs are not automatic), and,
- (2) contribute one month of salary or \$8,000 to the department, whichever is more.

For course buy outs it is expected that none of the buy-out funds will be returned to the faculty member who is buying out from the course, but, instead, will be used to cover the course and/or other departmental needs, excluding any needs of the faculty member who is buying out or his or her students, his or her equipment, etc. (with the possible exception of shared equipment).